

PRINT DEALER INFORMATION:



THERMOGRAPHY ORDER FORM

LOCAL: (817) 731-2328
FAX: (817) 737-2610
T.FREE: (866) 731-2328

Date _____ P.O.# _____
Company _____
Contact _____
Phone # _____
Fax # _____
Email _____

NOTE! ALL ORDERS ARE THERMOGRAPHED UNLESS INDICATED OTHERWISE

QUANTITY:

Business Cards.... _____
Letterheads _____ Laser Raised
Envelopes _____ Laser Raised
Rolodex Cards ... _____
Left Cntr Right
Foldover Cards .. _____
Announcements _____ Panel Card
_____ Panel Foldover

PRINTING BASE CHARGES

Base Cost _____
Ink Cost _____
Stock Cost _____

ADD'L CHARGES PER ITEM

Customer Art _____
Clip-Art / Border _____
Custom Border _____
Screens _____
Extra Lines _____
Custom Design Type _____
Half-Tone Photo _____
Close Register _____
Bleeds _____
Second Side Printing _____
Changes in Production _____

INK COLOR(S): 1) _____ Flat Printing
2) _____ Flat Printing
3) _____ Flat Printing

Back Side Inks: 1) _____
2) _____

PAPER STOCK: _____

Supplied? _____

Description: _____

LAYOUT INFORMATION:

Catalog Layout#..... _____
Clip-Art# / Border# _____
Mainline / Body Type _____
Exact Repeat / Last Date _____

PER NAME SUBTOTAL _____

Number of Names (X) _____

ITEMS SUB-TOTAL _____

ADD'L CHARGES PER ORDER

Proof Charge _____
Color Separations _____
Custom Design _____
Reverse Type / Logo _____
PMS Ink Match _____
Drop Shipment _____
Freight Charge _____
Cut Stock _____

Rush Charge _____ %

Discount _____ %

Sub-Totals

Business Cards _____
Letterheads _____
Envelopes _____
Rolodex Cards _____
Foldover Cards _____
Announcements _____

SPECIAL INSTRUCTIONS:

Fax Proof Email Proof
 Deliver Proof Do Not Cut
 Return Artwork Screens _____ %
 Combo/Ink First Combo/Foil First
 Exact Repeat Deliver to Printer
Reference Invoice# _____

ADDITIONAL INSTRUCTIONS:

UPS SHIPPING REQUESTS:

SHIP TO PRINTER
DROP SHIP TO END-CLIENT
PLEASE EMAIL TRACKING NUMBER
EMAIL TO: _____

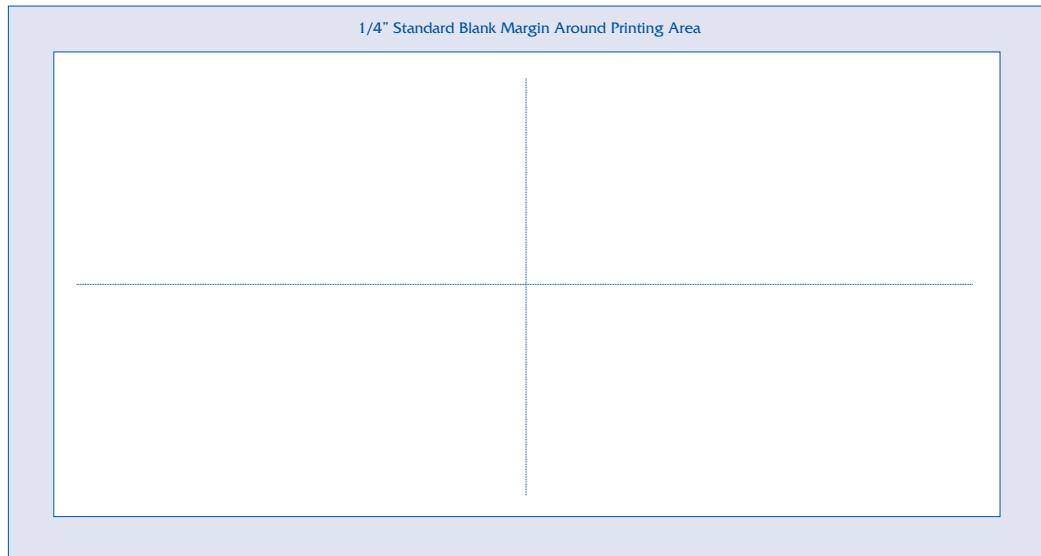
SEE EMAIL FOR ART SEE DISK FOR ART

FILE NAME? _____

APPLICATION? _____

LAYOUT EXAMPLE

PLEASE PRINT CLEARLY TO AVOID DELAYS.



1. Indicate Main Line and Body Type. 2. Indicate Color Breakdown (when 2 colors are used). 3. Make sure copy is legible.

PLEASE NOTE! PARTS IN RED MUST BE PROVIDED TO AVOID DELAYS ON YOUR ORDER.

GRAND TOTAL
